



**CITY OF JONESVILLE
DOWNTOWN DEVELOPMENT AUTHORITY
LOCAL DEVELOPMENT FINANCE AUTHORITY
PA 57 INFORMATIONAL MEETING AGENDA
NOVEMBER 9, 2021, 8:30 A.M.**

JONESVILLE POLICE DEPARTMENT, 116 W. CHICAGO STREET

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENTS**
- 3. INFORMATIONAL PRESENTATION**
 - A. Local Development Finance Authority Activities **[Discussion/Information Item]**
 - B. Downtown Development Authority Activities **[Discussion/Information Item]**
- 4. ADJOURN TO DDA REGULAR MEETING**

**CITY OF JONESVILLE
DOWNTOWN DEVELOPMENT AUTHORITY AGENDA
NOVEMBER 9, 2021
JONESVILLE POLICE DEPARTMENT, 116 W. CHICAGO STREET**

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| <p><u>DDA Project Priorities:</u></p> <ol style="list-style-type: none"> 1. Klein Tool Building Redevelopment 2. Streetscape Reconstruction 3. South Parking Lot |
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- 1. CALL TO ORDER**
- 2. PRESENTATIONS AND RECOGNITIONS**
 - A. None
- 3. APPROVAL OF AGENDA** **[Action Item]**
- 4. APPROVAL OF MINUTES – September 14, 2021 Meeting** **[Action Item]**
- 5. PUBLIC COMMENT**
- 6. FINANCIAL REPORT**
 - A. Through September 30, 2021 **[Action Item]**
- 7. COMMITTEE REPORTS**
 - A. RFP Review Committee **[Information Item]**

8. NEW BUSINESS


- A. FY 2019-20 Annual Report [Action Item]
 - i. PA 57 Treasury Report
 - ii. Activity Synopsis
- B. Chicago Streetscape Improvement Project – MDOT Coordination [Action Item]
- C. 2022 Meeting Calendar [Action Item]

9. OTHER BUSINESS

- A. Staff Updates [Information Item]

10. ADJOURNMENT– Next Scheduled Meeting: Tuesday January 11, 2022 8:30 a.m.



To: Jonesville DDA Board
From: Jeffrey M. Gray, City Manager 
Date: November 5, 2021
Re: Manager Report and Recommendations – November 9, 2021 DDA Meeting

DDA Project Priorities:

1. Klein Tool Building Redevelopment
2. Streetscape Reconstruction
3. South Parking Lot

PA 57 INFORMATIONAL MEETING AGENDA:

3. Informational Presentations – LDFA and DDA [Discussion/Information]

Effective January 1, 2019, the State of Michigan has adopted new public informational meeting requirements that effect both the DDA and the LDFA. This item on the agenda is reserved for updates in the 2021 calendar year from the LDFA and DDA regarding recent development projects and near-term priorities. LDFA Chair Rick Schaerer will be our guest to cover LDFA activities. Chair Don Toffolo will attend the LDFA meeting on December 15th to provide a similar update. The session will focus on the contents of the proposed Fiscal Year 2020-21 Annual Reports for each of the boards. Notice of the meeting has been provided to the City Council and Hillsdale County Board of Commissioners, as required in the act. *Please refer to the attached 2020-21 LDFA and DDA Activity Reports, and the Informational Meeting Notice.*

REGULAR MEETING AGENDA:

6. A. Financial Report [Action]

Attached is a revenue and expenditure report for the DDA through September 30th. The report shows revenue and expenditure activity for the month of September and fiscal year-to-date. It also illustrates the amount budgeted for each line item and the available balance in that line. Also attached is a report of the current cash balances in all accounts as of September 30th. I recommend a motion to accept the financial report through September 30, 2021. *Please refer to the attached revenue and expenditure report and cash balance report.*

COMMITTEE REPORTS:

7. A. RFP Review Committee (Members Don Toffolo and Joe Ruden, also Council Members George Humphries, Jr. and Andy Penrose; Planning Commissioner Annette Sands and alternate Charles Crouch)

This item is reserved for an update regarding the October 6th building open house and the October 27th committee meeting.

NEW BUSINESS:

8. A. FY 2020-21 Annual Report

[Action]

In addition to new meeting requirements, Public Act 57 of 2018 also mandates new reporting requirements for the DDA. The first is a financial report to the Michigan Department of Treasury on a form provided by the Department. The second is an annual synopsis of DDA activities, that was the subject of the Informational Meeting. Motions to approve the attached reports, as presented or with amendments, are necessary. I recommend a motion to approve the Annual Report on Status of Tax Increment Financing Plan and to authorize staff to submit the same to the Michigan Department of Treasury. I also recommend a motion to approve the Fiscal Year 2020-21 Annual Report and to post the same on the DDA section of the City website. *Please refer to the Annual Report on Status of Tax Increment Financing Plan, and the Fiscal Year 2020-21 Annual Report.*

8. B. Chicago Streetscape Improvement Project – MDOT Coordination

[Action]

The DDA has asked our project engineer about the possibility of converting the Downtown lane configuration to match the profile in downtown Quincy and Coldwater. Our Michigan Department of Transportation (MDOT) representatives have indicated that this can be considered. This item is reserved for discussion and possible action on the steps to pursue the project. *Please refer to the attached email and project checklist.*

8. C. 2022 Meeting Calendar

[Action]

Consistent with the current meeting calendar, the proposed 2022 calendar proposes meeting every other month on the second Tuesday at City Hall at 8:30 a.m. The DDA may change the meeting date and/or time if desired. A motion is necessary to adopt the meeting calendar. *Please refer to the attached proposed 2022 Meeting Calendar.*

OTHER BUSINESS:

9. A. Project Updates

[Information]

This item is reserved to address status updates on projects, and to address others that members may have questions about.



City of Jonesville Local Development Finance Authority FY 2020-21 Annual Report

This report is provided in accordance with the Michigan Recodified Tax Increment Financing Act, Public Act 57 of 2018. It reports the Authority's operations during the 2020-21 fiscal year and is intended to fulfill the requirements of the annual synopsis of activities of the authority, required in Section 910(1)(h) of the Act. The authority fiscal year begins on July 1st and ends June 30th.

Authority Accomplishments

- Through a \$53,500 grant from the Michigan Economic Development Corporation (MEDC), \$100,000 in support from Comcast and a \$5,000 local match, funded installation of fiber optic broadband internet in the Industrial Park. The project provided additional internet options for businesses already in the park and is intended to attract investment to vacant parcels.
- Completed preventative maintenance on Industrial Park streets.

Projects and Investments

- Maintained a high priority on infrastructure maintenance. The LDFA invested over \$90,000 in milling and resurfacing Gaige Street.
- Continued annual investment of \$15,000 to support the collaborative economic development activities of the Hillsdale County EDP.
- Invested in the City's water system improvement project with a commitment of \$25,000 per year for the third of 10 years to maximize affordability of water utility costs, especially for industrial customers, with benefits to residential and commercial customers, as well.
- Invested \$105,000 in dedicated reserves for future projects – \$45,000 for future expansion of the Industrial Park, \$35,000 for future infrastructure needs, and \$35,000 for other special projects called out in the development plan.

Events and Promotions

- Engaged in business recruiting, marketing vacant parcels to two different prospects. One of these prospects is in the process of purchasing the recently vacated Fastenal building to relocate their business to Jonesville.

Fund Balance and Capital Project Planning

The LDFA retains an estimated fund balance at the close of the fiscal year of approximately \$2.1 million. Due to sizable future projects, as well as uncertainty of future revenues following the elimination of personal property taxes in Michigan, the LDFA has established several designated reserves. \$240,000 is reserved for future expansion, \$200,000 for special projects and development incentives, and \$240,000 for future infrastructure improvements. The balance of the reserve is undesignated for projects authorized in the Development Plan.

Savings will be needed to accomplish the long-term goals of the Development Plan, including Industrial Park expansion. These investments are more likely to take place nearer the end of the term of the plan in 2036. Projects are summarized in the LDFA Development and Tax Increment Financing Plan, available for review at City Hall or on the City's website, www.jonesville.org.



City of Jonesville Downtown Development Authority FY 2020-21 Annual Report

This report is provided in accordance with the Michigan Recodified Tax Increment Financing Act, Public Act 57 of 2018. It reports the Authority's operations during the 2020-21 fiscal year and is intended to fulfill the requirements of the annual synopsis of activities of the authority, required in Section 910(1)(h) of the Act. The authority fiscal year begins on July 1st and ends June 30th.

Authority Accomplishments

- Restarted the Façade Improvement Program, including updated guidelines allowing for a grant of up to \$2,500 to match 10% of total project costs.
- Partnered with Consumer's Energy's Our Town Gift Card Match program and a private contributor. The \$10,600 in donations matched individual gift card purchases to distribute \$21,200 to Downtown businesses before Christmas.
- Appointed a Redevelopment Committee and a Facilities and Design Committee to assist the board with planning of Downtown activities. The DDA also established the following board priorities: Klein Tool building redevelopment; streetscape reconstruction; and South Parking Lot improvements.

Projects and Investments

- Engaged the services of Wolverine Engineers & Surveyors, Inc. for design services for the Chicago Street Streetscape and South Parking Lot improvements.
- Completed the final investment to maintain mast arm traffic signals associated with the Michigan Department of Transportation (MDOT) signal modernization project.
- Provided annual operation and maintenance for the Downtown streetscape.
- Completed the annual debt service payment for the North Parking Lot improvement project.

Events and Promotions

- Provided financial support for the Downtown fall display.
- The DDA supported costs associated with park and Downtown decorations, including additional lights in Carl Fast Park and electricity costs to support the Lion's Club Lights of Love project. The City received many compliments about the appearance of the park and the Downtown during the holiday season.

Fund Balance and Capital Project Planning

The DDA retains an estimated fund balance at the close of the fiscal year of approximately \$157,000. The DDA eliminated the \$25,000 reserve for a revolving loan fund, out of the interest of assuring maximum flexibility for the use of those funds for eligible projects and Downtown investments.

The DDA has several capital projects planned for the next 5 years whose cost exceeds the current reserve funds. The DDA Budget Committee met through the spring and developed a tentative prioritization of future capital projects to commence after debt obligations are completed for the North Parking Lot project in 2024.

Upcoming projects include streetscape improvements, South Parking Lot enhancements, and wayfinding signs. Future projects, as prioritized during review by the Budget Committee are summarized on pages 21-23 of the FY2021-22 through 2026-27 Capital Improvement Plan, available for review at City Hall or on the City's website, www.jonesville.org.



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax
www.jonesville.org

NOTICE OF PUBLIC ACT 57 INFORMATIONAL MEETINGS

DOWNTOWN DEVELOPMENT AUTHORITY LOCAL DEVELOPMENT FINANCE AUTHORITY

PLEASE TAKE NOTICE that the City of Jonesville Downtown Development Authority (DDA) and Local Development Finance Authority (LDFA) will hold Informational Meetings, pursuant to Public Act 57 of 2018.

The meetings will be held on Tuesday, November 9, 2021 at 8:30 a.m. and Wednesday, December 15, 2021 at 8:30 a.m. in the Jonesville Police Department, located at 116 W. Chicago Street, Jonesville, MI 49250. The meetings are open to the public. Following the November Informational Meeting, the DDA will hold its regular business meeting; the LDFA regular business meeting will follow the December Informational Meeting.

Individuals with disabilities requiring auxiliary aids or services should contact the City of Jonesville in writing at 116 W. Chicago Street, Jonesville, MI 49250 or by calling (517) 849-2104.

Respectfully,

Cynthia D. Means, Clerk

Jonesville Downtown Development Authority
Regular Meeting
Minutes of September 14, 2021

Present: Don Toffolo, Joe Ruden, Gerry Arno, Chris Fast, Mary Ellen Sattler and Abe Graves.

Absent: Penny Sarles and Gale Fix.

Also Present: Jeff Gray

Chairman Don Toffolo called the meeting to order at 8:30 a.m.

A motion was made by Joe Ruden and supported by Abe Graves to approve the agenda as presented. Motion carried.

Gerry Arno made a motion and was supported by Mary Ellen Sattler to approve the minutes of May 11, 2021. Motion carried.

A motion was made by Joe Ruden and supported by Mary Ellen Sattler to accept the financial report through August 31, 2021. Motion carried.

A motion as made by Joe Ruden and supported by Abe Graves to approve the Request for Proposals for the former Klein Tool building and recommend the same to City Council to be approved at their regular meeting scheduled for Wednesday, September 15, 2021. An Open House will be held on Wednesday, October 6, 2021 from 4:00 p.m. to 6:00 p.m. for interested parties. It was recommended that a review committee be formed with members of the DDA, Council and Planning Commission. Don Toffolo and Joe Ruden volunteered for that committee. All in favor. Motion carried.

Joe Ruden made a motion and was supported by Don Toffolo to accept the resignation of Don Germann. Motion carried.

Manager Gray provided an update to the Streetscape and Parking Lot Design, providing options for additional parking from David Fisher of Wolverine Engineering.

Manager Gray provided project updates.

The meeting was adjourned at 9:31 a.m.

The next scheduled DDA Meeting is Tuesday, November 9, 2021 at 8:30 a.m. and will be located at the Jonesville Fire Station.

Submitted by;

Cynthia D. Means
Clerk

User: LSPAHR

DB: Jonesville

PERIOD ENDING 09/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 09/30/2021	2021-22 AMENDED BUDGET	AVAILABLE		% BGD USED
		MONTH 09/30/2021 INCREASE (DECREASE)	NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	BALANCE	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000 - BALANCE SHEET/REVENUE								
248-000-403.000	REAL PROPERTY TAXES	0.00	0.00		141,000.00	141,000.00		0.00
248-000-403.075	PERSONAL PROP TAX REIMBURSEMENT	0.00	0.00		17,000.00	17,000.00		0.00
248-000-665.000	INTEREST EARNINGS	2.38	5.77		250.00	244.23		2.31
Total Dept 000 - BALANCE SHEET/REVENUE		2.38	5.77		158,250.00	158,244.23		0.00
TOTAL REVENUES		2.38	5.77		158,250.00	158,244.23		0.00
Expenditures								
Dept 442 - PARKING LOTS								
248-442-921.000	ELECTRICITY	126.40	354.82		1,500.00	1,145.18		23.65
248-442-965.100	CONTRIB TO GEN FUND - PARKING LOT M&R	0.00	0.00		13,990.00	13,990.00		0.00
Total Dept 442 - PARKING LOTS		126.40	354.82		15,490.00	15,135.18		2.29
Dept 443 - SIDEWALKS								
248-443-702.000	SALARIES AND WAGES	129.45	264.71		600.00	335.29		44.12
248-443-702.100	SALARIES AND WAGES - OVERTIME	0.00	0.00		50.00	50.00		0.00
248-443-715.000	EMPLOYERS SHARE - FICA & MEDICARE	9.52	19.53		50.00	30.47		39.06
248-443-716.000	HEALTH INSURANCE	15.66	33.93		50.00	16.07		67.86
248-443-718.000	DISABILITY	0.76	2.00		5.00	3.00		40.00
248-443-719.000	RETIREMENT - EMPLOYER PORTION	7.92	14.68		50.00	35.32		29.36
248-443-721.000	LIFE INSURANCE	0.78	1.70		3.00	1.30		56.67
248-443-722.000	EMPLOYEE ASSISTANCE PROGRAM	0.08	0.18		1.00	0.82		18.00
248-443-723.000	DENTAL INSURANCE	3.49	5.57		10.00	4.43		55.70
248-443-724.000	OPTICAL INSURANCE	0.67	1.07		2.00	0.93		53.50
248-443-930.000	REPAIRS & MAINTENANCE	0.00	0.00		200.00	200.00		0.00
248-443-940.000	EQUIPMENT RENTAL	11.88	274.64		800.00	525.36		34.33
Total Dept 443 - SIDEWALKS		180.21	618.01		1,821.00	1,202.99		33.94
Dept 729 - DEVELOPMENT ACTIVITIES								
248-729-702.000	SALARIES AND WAGES	0.00	323.62		0.00	(323.62)		100.00
248-729-715.000	EMPLOYERS SHARE - FICA & MEDICARE	0.00	23.14		0.00	(23.14)		100.00
248-729-716.000	HEALTH INSURANCE	0.00	88.76		0.00	(88.76)		100.00
248-729-718.000	DISABILITY	0.00	2.21		0.00	(2.21)		100.00
248-729-719.000	RETIREMENT - EMPLOYER PORTION	0.00	16.18		0.00	(16.18)		100.00
248-729-721.000	LIFE INSURANCE	0.00	2.28		0.00	(2.28)		100.00
248-729-722.000	EMPLOYEE ASSISTANCE PROGRAM	0.00	0.24		0.00	(0.24)		100.00
248-729-723.000	DENTAL INSURANCE	0.00	10.11		0.00	(10.11)		100.00
248-729-724.000	OPTICAL INSURANCE	0.00	1.94		0.00	(1.94)		100.00
248-729-740.000	OPERATING SUPPLIES	3.38	12.38		0.00	(12.38)		100.00
248-729-800.000	COMMUNITY PROMOTION-FACADE PROGRAM	0.00	2,500.00		17,500.00	15,000.00		14.29
248-729-801.000	PROFESSIONAL SERVICES	370.00	370.00		0.00	(370.00)		100.00
248-729-820.000	MEMBERSHIPS/DUES/SUBSCRIPTIONS	0.00	200.00		200.00	0.00		100.00
248-729-900.000	PRINTING & PUBLISHING	131.95	311.95		0.00	(311.95)		100.00
248-729-965.200	CONTRIB TO GEN FUND	0.00	0.00		3,837.00	3,837.00		0.00
248-729-965.300	CONTRIB TO GEN FUND - ADMIN/WAGES	0.00	0.00		28,728.00	28,728.00		0.00
Total Dept 729 - DEVELOPMENT ACTIVITIES		505.33	3,862.81		50,265.00	46,402.19		7.68

User: LSPAHR

DB: Jonesville

PERIOD ENDING 09/30/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 09/30/2021	2021-22 AMENDED BUDGET	AVAILABLE		% BGD USED
		MONTH 09/30/2021	INCREASE (DECREASE)			NORMAL	(ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Expenditures								
Dept 733 - DOWNTOWN/STREETSCAPE								
248-733-702.000	SALARIES AND WAGES	270.06		941.58	5,500.00		4,558.42	17.12
248-733-715.000	EMPLOYERS SHARE - FICA & MEDICARE	20.28		70.35	500.00		429.65	14.07
248-733-716.000	HEALTH INSURANCE	16.86		105.62	500.00		394.38	21.12
248-733-718.000	DISABILITY	2.21		10.76	50.00		39.24	21.52
248-733-719.000	RETIREMENT - EMPLOYER PORTION	15.58		66.44	300.00		233.56	22.15
248-733-721.000	LIFE INSURANCE	1.62		8.25	30.00		21.75	27.50
248-733-722.000	EMPLOYEE ASSISTANCE PROGRAM	0.17		0.88	5.00		4.12	17.60
248-733-723.000	DENTAL INSURANCE	3.20		23.02	100.00		76.98	23.02
248-733-724.000	OPTICAL INSURANCE	0.67		4.45	25.00		20.55	17.80
248-733-740.000	OPERATING SUPPLIES	0.00		0.00	500.00		500.00	0.00
248-733-910.000	INSURANCE	13.00		190.00	175.00		(15.00)	108.57
248-733-921.000	ELECTRICITY	479.09		1,261.71	5,300.00		4,038.29	23.81
248-733-921.100	ELECTRICITY - CHRISTMAS LIGHTS	0.00		0.00	1,100.00		1,100.00	0.00
248-733-924.000	WATER AND SEWER	0.00		8.75	200.00		191.25	4.38
248-733-930.000	REPAIRS & MAINTENANCE	0.00		0.00	800.00		800.00	0.00
248-733-930.100	REPAIRS & MAINT - STREET LIGHTS	0.00		894.62	2,000.00		1,105.38	44.73
248-733-940.000	EQUIPMENT RENTAL	108.01		770.43	2,700.00		1,929.57	28.53
Total Dept 733 - DOWNTOWN/STREETSCAPE		930.75		4,356.86	19,785.00		15,428.14	22.02
Dept 895 - PROMOTIONS								
248-895-702.000	SALARIES AND WAGES	0.00		105.90	4,000.00		3,894.10	2.65
248-895-715.000	EMPLOYERS SHARE - FICA & MEDICARE	0.00		7.85	400.00		392.15	1.96
248-895-716.000	HEALTH INSURANCE	0.00		10.44	350.00		339.56	2.98
248-895-718.000	DISABILITY	0.00		0.72	30.00		29.28	2.40
248-895-719.000	RETIREMENT - EMPLOYER PORTION	0.00		6.26	300.00		293.74	2.09
248-895-721.000	LIFE INSURANCE	0.00		0.65	20.00		19.35	3.25
248-895-722.000	EMPLOYEE ASSISTANCE PROGRAM	0.00		0.06	5.00		4.94	1.20
248-895-723.000	DENTAL INSURANCE	0.00		2.30	50.00		47.70	4.60
248-895-724.000	OPTICAL INSURANCE	0.00		0.44	10.00		9.56	4.40
248-895-882.000	DECORATIONS-CHRISTMAS/BANNERS/BOWS	473.26		473.26	2,000.00		1,526.74	23.66
248-895-883.000	OTHER-LUMINATE/CELEBRATE/GATHER,ETC	0.00		0.00	500.00		500.00	0.00
248-895-883.100	OTHER - RIVERFEST/JBA/ETC	0.00		0.00	1,000.00		1,000.00	0.00
248-895-884.000	BEAUTIFICATION-TREES/FLOWERS/PLANTS	0.00		0.00	300.00		300.00	0.00
248-895-940.000	EQUIPMENT RENTAL	0.00		11.22	1,100.00		1,088.78	1.02
Total Dept 895 - PROMOTIONS		473.26		619.10	10,065.00		9,445.90	6.15
Dept 897 - OTHER ACTIVITIES								
248-897-965.301	CONTRIB TO DEBT SERVICE	0.00		0.00	56,322.00		56,322.00	0.00
Total Dept 897 - OTHER ACTIVITIES		0.00		0.00	56,322.00		56,322.00	0.00
TOTAL EXPENDITURES		2,215.95		9,811.60	153,748.00		143,936.40	6.38
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		2.38		5.77	158,250.00		158,244.23	0.00
TOTAL EXPENDITURES		2,215.95		9,811.60	153,748.00		143,936.40	6.38
NET OF REVENUES & EXPENDITURES		(2,213.57)		(9,805.83)	4,502.00		14,307.83	217.81

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

GL Number	Description	Balance
*** Assets ***		
248-000-001.000	CASH - CHECKING	5,359.30
248-000-007.000	CASH - MI CLASS INVESTMENT ACCT	109,099.03
248-000-123.000	PREPAID EXPENSES	126.00
Total Assets		114,584.33
*** Liabilities ***		
248-000-202.000	ACCOUNTS PAYABLE	1,597.08
248-000-214.101	DUE TO GENERAL FUND	8.75
Total Liabilities		1,605.83
*** Fund Balance ***		
248-000-390.000	FUND BALANCE	184,708.32
Total Fund Balance		184,708.32
Beginning Fund Balance - 20-21		184,708.32
Net of Revenues VS Expenditures - 20-21		(61,923.99)
*20-21 End FB/21-22 Beg FB		122,784.33
Net of Revenues VS Expenditures - Current Year		(9,805.83)
Ending Fund Balance		112,978.50
Total Liabilities And Fund Balance		114,584.33

* Year Not Closed

Annual Report on Status of Tax Increment Financing Plan

Send completed form to: Treas-StateSharePropTaxes@michigan.gov	City of Jonesville	TIF Plan Name	For Fiscal Years ending in
Issued pursuant to 2018 PA 57, MCL 125.4911 Filing is required within 180 days of end of authority's fiscal year ending in 2021.	Downtown Development Authority		2021
	Year AUTHORITY (not TIF plan) was created:	1993	
	Year TIF plan was created or last amended to extend its duration:	2009	
	Current TIF plan scheduled expiration date:	2034	
	Did TIF plan expire in FY21?	No	
	Year of first tax increment revenue capture:	1994	
	Does the authority capture taxes from local or intermediate school districts, or capture the state education tax? Yes or no?	No	
	If yes, authorization for capturing school tax:		
	Year school tax capture is scheduled to expire:		

CAPTURED VALUES

PROPERTY CATEGORY	Current Taxable Value	Initial (base year) Assessed Value	Captured Value	Overall Tax rates captured by TIF plan	TIF Revenue
Ad valorem PRE Real	\$ 281,720	\$ 220,800	\$ 60,920	24.3900000	\$1,485.84
Ad valorem non-PRE Real	\$ 9,326,206	\$ 4,449,750	\$ 4,876,456	24.3900000	\$118,936.76
Ad valorem industrial personal	\$ -	\$ -	\$ -	24.3900000	\$0.00
Ad valorem commercial personal	\$ 1,644,400	\$ 1,637,707	\$ 6,693	24.3900000	\$163.24
Ad valorem utility personal	\$ -	\$ -	\$ -	0.0000000	\$0.00
Ad valorem other personal	\$ -	\$ -	\$ -	0.0000000	\$0.00
IFT New Facility real property, 0% SET exemption	\$ -	\$ 22,136	\$ (22,136)	12.1950000	(\$269.95)
IFT New Facility real property, 50% SET exemption	\$ -	\$ -	\$ -	0.0000000	\$0.00
IFT New Facility real property, 100% SET exemption	\$ -	\$ -	\$ -	0.0000000	\$0.00
IFT New Facility personal property on industrial class land	\$ -	\$ -	\$ -	0.0000000	\$0.00
IFT New Facility personal property on commercial class land	\$ -	\$ 418,100	\$ (418,100)	12.1950000	(\$5,098.73)
IFT New Facility personal property, all other	\$ -	\$ -	\$ -	0.0000000	\$0.00
Commercial Facility Tax New Facility	\$ 7,540	\$ 48,800	\$ (41,260)	24.3900000	(\$1,006.33)
IFT Replacement Facility (frozen values)	\$ -	\$ -	\$ -	0.0000000	\$0.00
Commercial Facility Tax Restored Facility (frozen values)	\$ 20,596	\$ -	\$ 20,596	24.3900000	\$502.34
Commercial Rehabilitation Act	\$ -	\$ -	\$ -	0.0000000	\$0.00
Neighborhood Enterprise Zone Act	\$ -	\$ -	\$ -	0.0000000	\$0.00
Obsolete Property Rehabilitation Act	\$ -	\$ -	\$ -	0.0000000	\$0.00
Eligible Tax Reverted Property (Land Bank Sale)	\$ -	\$ -	\$ -	0.0000000	\$0.00
Exempt (from all property tax) Real Property	\$ -	\$ -	\$ -	0.0000000	\$0.00
Total Captured Value		\$ 6,797,293	\$ 4,483,169		\$114,713.17 Total TIF Revenue

Jeff Gray

From: Fossitt, Jason (MDOT) <FossittJ@michigan.gov>
Sent: Wednesday, October 13, 2021 9:01 AM
To: Jeff Gray
Cc: Pittman, Jason (MDOT)
Subject: US-12 Jonesville Road Diet
Attachments: 1629_Jonesville_Road_Diet.pdf

Jeff,

After a quick review of the average daily traffic on US-12 in Jonesville it was determined a Road Diet can be considered. The average daily traffic for US-12 in Jonesville is approximately 12,000. MDOT will typically allow the study for a Road Diet if average daily traffic is 15,000 or less.

If the village of Jonesville would like to move forward with this the next step is to complete the Road Diet checklist. (See attached file). To complete this checklist the village would have to hire a Consultant to complete some traffic modeling and safety review. One key part to this process is the village hosting a public meeting to get input from your residents and have your council pass a resolution of support. After the checklist items are completed it is submitted to MDOT for review.

Once the checklist is completed and reviewed MDOT will incorporate the changes from a 4 lane to 3 lane cross sections into our construction plans. MDOT will cover the construction costs for implementing the new cross section. The conversion will be accomplished by pavement restriping and addition of signage. If the city wants something above this it would have to participate in the cost.

The Jackson TSC is going to construct a 4-3 lane conversion on M-50 in Tecumseh. They followed the same process.

I think it would be best to set another meeting to go over this information in the next week or two. Please let me know when you are available.

Thank you

Jason Fossitt PE
Operations Engineer
Jackson TSC
517-719-3215

ROAD DIET CHECKLIST

The Road Diet Checklist is a tool for Department staff to utilize when analyzing a roadway segment for a potential road diet. All items should be considered, but are not required (unless otherwise noted). Department staff should use the completed checklist along with engineering judgment to determine if a road diet should be implemented. A Road Diet is considered to be any reduction in the number of through lanes along a roadway segment.

The completed checklist must be presented to the Engineering Operations Committee (EOC) for information only prior to being implemented on the road. Completed checklists should be sent to the Engineer of Traffic and Safety, for placement on the next available EOC Agenda.

ROAD DIET LOCATION

TSC		COUNTY		CITY / VILLAGE / TOWNSHIP
ROUTE	CS	BMP	EMP	ADT
JN (if app)	COMPLETED BY		DATE	LOCATION DESCRIPTION

GENERAL ITEMS

	The Road Diet is being proposed by an entity other than the Department.
	The local municipality's governing body has passed a formal resolution in support of the Road Diet. <i>This item is required. Attach copy of resolution.</i>
	The local municipality (city/village/township) within which the Road Diet is being considered has adopted a Transportation Plan, Master Plan and/or Complete Streets Policy. <i>If this item is 'No', the next item is not applicable.</i>
	The Transportation Plan, Master Plan and/or Complete Streets Policy have been considered during the planning and design of the Road Diet.

	<p>The Road Diet will result in on-street parking where it does not currently exist. If this item is 'No', the next item is not applicable.</p>
	<p>A formal agreement between MDOT and the local municipality indicating the local municipality's responsibility in participating in funding the project and future maintenance of the on-street parking areas has been drafted.</p>
	<p>The Road Diet is located within a CMAQ nonattainment or maintenance area. If this item is 'No', the next item is not applicable.</p>
	<p>The proposed lane configuration has been analyzed for air quality conformity and is determined to be acceptable.</p>
	<p>The Road Diet will utilize federal funding. If this item is 'No', the next item is not applicable. If this item is 'Yes', the next item is required.</p>
	<p>The FHWA Area Engineer has been informed of the Road Diet.</p>
	<p>A public involvement meeting to which all road users were invited, including area residents/business owners and commuters, must take place prior to the project's design being 30% complete. Written comments from the public must be taken at the meeting and will be used to determine if controversy exists. This item is required. Provide details of public feedback in COMMENTS section.</p>

COMPLETE STREETS ITEMS

	<p>It is predicted that the Road Diet will result in an improvement in mobility for non-vehicular transportation modes.</p>
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	Accommodations for non-motorized users (i.e. bike lanes, pedestrian refuge islands) have been incorporated into the design of the Road Diet where appropriate.
	Bus routes exist within the Road Diet influence area. <i>If this item is 'No', the next item is not applicable.</i>
	Accommodations for maintenance of safe bus loading and unloading zones have been incorporated into the design of the Road Diet where appropriate.
	An at-grade railroad crossing exists within the Road Diet influence area. <i>If this item is 'No', the next item is not applicable.</i>
	Accommodations have been incorporated into the design for commercial and transit vehicles that must stop at the at-grade railroad crossing.

GEOMETRIC, OPERATIONS AND SAFETY ITEMS

	Turning movements at all signalized and major un-signalized intersections are acceptable for the appropriate design vehicle.
	Where on-street parking is proposed, intersection sight distance at all affected intersections is acceptable.
	The Geometric Design Unit has reviewed and concurs with the Road Diet.

	A SYNCHRO analysis for proposed conditions and future traffic volumes (a) shows that a reasonable Level of Service (LOS) will be maintained during the peak hour at all signalized and major un-signalized intersections. A reasonable LOS is defined as D or better for urban and C or better for rural/between.
	Delay mitigation techniques have been incorporated into the design for individual intersection movements that are predicted to operate at LOS D or worse according to the SYNCHRO model.
	Potential timing and/or phasing changes to existing traffic signals have been vetted through the Traffic Signals Unit for incorporation into the Road Diet.
	The route on which the Road Diet is being considered is a Freeway Emergency Route.
	The route on which the Road Diet is being considered part of the National Truck Network or Special Designated Highways.
	Historically, how many times per year has freeway traffic been diverted to the route on which the Road Diet is being considered as the result of an incident or emergency? <i>If this item is '0', the next item is not applicable.</i>
	Additional features (i.e. special signal timing plans) have been incorporated into the design of the Road Diet to mitigate delays and congestion associated with the diversion of traffic during a freeway closure.
	A Highway Safety Manual analysis predicts an overall crash reduction as a result of the Road Diet under future traffic volumes (a).
	A Road Safety Audit has been conducted for the Road Diet. <i>If this item is 'No', the next item is not applicable.</i>

	The Road Safety Audit Team recommended that the Road Diet be implemented.
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ENVIRONMENTAL ITEMS

	To be environmentally classified, the project must include "Road Diet" in the scope of work provided to the Environmental Coordinator. Is "Road Diet" included in the scope of work? <i>This item is required.</i>
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	Pilot projects will have the same level of requirement as permanent road projects. Is this a pilot project?
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	If the Road Diet is over one mile in length, has the environmental section been contacted? <i>This item is required.</i>
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(a) Future traffic volumes refer to 15-20 years out when reestablishment of curb lines is required; 3 years out when only pavement marking and signing changes are required. Seasonal fluctuations in traffic volumes, if they exist, should also be considered.

COMMENTS (Attach additional pages if necessary)

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**DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
2022 ANNUAL MEETING CALENDAR
SECOND TUESDAY / EVERY OTHER MONTH**

TUESDAY	JANUARY 11, 2022	8:30 A.M.
TUESDAY	MARCH 8, 2022	8:30 A.M.
TUESDAY	MAY 10, 2022	8:30 A.M.
TUESDAY	JULY 12, 2022	8:30 A.M.
TUESDAY	SEPTEMBER 13, 2022	8:30 A.M.
TUESDAY	NOVEMBER 8, 2022	8:30 A.M.

The meeting location will be shown on each meeting agenda.

The City of Jonesville will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon 20 days' notice to the City of Jonesville. Individuals with disabilities requiring auxiliary aids or services should contact the City of Jonesville by writing, calling, or e-mailing the following:

**City of Jonesville
265 E. Chicago Street
Jonesville, MI 49250
(517) 849-2104
www.jonesville.org**

**Cindy Means, Clerk
clerk@jonesville.org**